



WOODBROOK VALE SCHOOL

HEADTEACHER: Gary Peat BA (Hons), NPQH
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January 2019

Dear Colleague

Data and Examinations Assistant

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of Woodbrook Vale School.

I enclose a job description and person specification which I hope you will find helpful in making your application. If you require any further information about this role please contact Paul Hynes on: phynes@wbvs.co.uk.

The closing date for the application is **midday Thursday 31 January 2019** and interviews will take place on **Friday 8 February 2019**.

Please complete and return your application and covering letter to Penny Bradshaw, PA to the Headteacher either by post or email pbradshaw@wbvs.co.uk as soon as possible. We would prefer applications by email.

Please note that a CV will not be accepted.

Yours sincerely

Gary Peat
Headteacher

