



WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser BA (Hons) NPQH
Grasmere Road, Loughborough, Leicestershire, LE11 2ST
Tel: 01509 557560
Email: office@wbvs.co.uk
Website: www.wbvs.co.uk

September 2019

Dear Colleague

Lead Learning Support Assistant

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of Woodbrook Vale School.

I enclose a job description and person specification which I hope you will find helpful in making your application. If you require any further information about this role please contact Rebecca Moors on: rmoors@wbvs.co.uk.

To arrange an informal visit to the school, please contact Sarah Smith, SEND Administrative Officer on 01509 557560 ext 131 or at ssmith@wbvs.co.uk.

The available dates and times for an informal visit are as follows:

- Wednesday 4 September at 3:30pm
- Thursday 5 September at 8:45am

The closing date for the application is **midday Tuesday 10 September 2019** and interviews will take place on **Tuesday 17 September 2019**.

Please complete and return your application and covering letter to Penny Bradshaw, HR Administrator either by post or email pbradshaw@wbvs.co.uk as soon as possible. We would prefer applications by email.

Please note that a CV will not be accepted.

Yours sincerely

Rachael Fraser
Headteacher

