

Person Specification

Lead Learning Support Assistant: Grade 6

	Essential Criteria	Desirable Criteria
Experience (Relevant work and other experience)	<ul style="list-style-type: none"> Relevant experience within the context of the role. 	<ul style="list-style-type: none"> Experience of working with young people.
Education & Qualifications	<ul style="list-style-type: none"> Good standard of general education to GCSE including Maths and English Grade C or above (or equivalent). 	<ul style="list-style-type: none"> Computer literate.
Training	<ul style="list-style-type: none"> Willingness to undertake personal development and training to update knowledge and skills. 	<ul style="list-style-type: none"> Evidence of recent training.
Skills	<ul style="list-style-type: none"> Ability to work effectively as a member of a team. Good, clear communication skills. Excellent interpersonal skills. An excellent personal manner. Ability to communicate with and maintain positive relationships with students and staff. Ability to stay calm under pressure. Good organisational skills. Ability to work on own initiative. Ability to handle sensitive and confidential issues. Ability to adhere to procedures. 	<ul style="list-style-type: none"> Knowledge of Child Protection and Health and Safety procedures. First Aider. Experience of supporting teaching and learning at both KS3 and KS4. Able to lead extra-curricular activities Able to act as a Key Worker
Personal qualities	<ul style="list-style-type: none"> Commitment to the ethos and aims of the school. Initiative and enthusiasm. Patient and conscientious. Excellent work ethic. Punctual Ability to maintain appropriate and supportive working relationships. Good role model for students. 	<ul style="list-style-type: none"> Confident to speak to a wide range of people. Well motivated; ability to work with minimum supervision. Resilient and adaptable.