



WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser BA (Hons) NPQH
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September 2019

Dear Colleague

Student Welfare and Behaviour Assistant

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of Woodbrook Vale School.

I enclose a job description and person specification which I hope you will find helpful in making your application. If you require any further information about this role please contact Sarah Anderson, Deputy Headteacher on: sanderson@wbvs.co.uk.

To arrange an informal visit to the school, or to arrange a telephone conversation please contact Sarah Anderson on 01509 557560 ext 110 or at sanderson@wbvs.co.uk.

The available dates and times for an informal visit are as follows:

- Wednesday 11 September at 15:15pm
- Thursday 12 September at 08:45am
- Wednesday 18 September at 15:15pm

The closing date for the application is **midday Thursday 26 September 2019** and interviews will take place on **Thursday 3 October 2019**.

Please complete and return your application and covering letter to Penny Bradshaw, HR Administrator either by post or email pbradshaw@wbvs.co.uk as soon as possible. We would prefer applications by email.

Please note that a CV will not be accepted.

Yours sincerely

Rachael Fraser
Headteacher

