



# WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser MA, BA (Hons) NPQH  
Grasmere Road, Loughborough, Leicestershire, LE11 2ST

Tel: 01509 557560

Email: [office@wbvs.co.uk](mailto:office@wbvs.co.uk)

Website: [www.wbvs.co.uk](http://www.wbvs.co.uk)

May 2025

Dear Colleague

## Student Behaviour Assistant

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of students at Woodbrook Vale School. You would be joining a well-established, experienced and welcoming team. Most importantly, we are looking for a candidate who fits well with our ethos and philosophy, so do please take the time to look at our website and get a flavour of our school.

I enclose a job description and person specification which I hope you will find helpful if you decide to apply for this position. Please keep your covering letter to no more than two sides of A4.

The closing date for receipt of applications is: **6pm Wednesday 11 June 2025**

Interview date: **Thursday 19 June 2025.**

Please complete and return your application and covering letter to Kerry Miller, HR Administrator by email on [kmiller@wbvs.co.uk](mailto:kmiller@wbvs.co.uk) as soon as possible.

For more information about this role please email Mr Hayes, Deputy Headteacher on [phayes@wbvs.co.uk](mailto:phayes@wbvs.co.uk).

I fully appreciate the time and effort required in completing an application and whatever the outcome of this particular process, I thank you for your interest in working at Woodbrook Vale School and wish you every success with your future career aspirations.

I look forward to receiving your application.

Kind regards

**Rachael Fraser**  
**Headteacher**



School of  
**CHARACTER**

Registered Office:  
Woodbrook Vale School, Grasmere Road, Loughborough, Leicestershire, LE11 2ST  
Company Registration No: 7671486

