



Woodbrook Vale Word Processor Statement

Word Processor in Exams

A Student will be allocated a word processor for exams if:

- It is the student's normal way of working and the school has evidence of this.
- A Student has medical evidence for a condition that means they need to use a word processor in exams. This evidence would be in the form of a statement from a doctor or possibly CAMHS.
- A student has had an accident which has resulted in an injury where they are not able to write during the exam period.

A Student will not be allocated a word processor in exams if:

- There is no evidence that it is their normal way of working
- Upon parental or student request without evidence that it is their normal way of working.
- Without evidence of a need (medical or learning) either through assessment or through medical evidence

Any questions about use of a word processor in exams should be directed to the SEND team who can be contacted on the following emails:

office@wbvs.co.uk

gjohnson@wbvs.co.uk

ssmith@wbvs.co.uk

The exams office can be contacted on the following emails:

jperry@wbvs.co.uk