



WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser MA, BA (Hons) NPQH
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25 February 2022

Dear Parent/Carer,

Year 8 Parents' Evening

I would like to invite you to our Year 8 Virtual Parents' Evening on **Thursday 24 March 2022** between **3.30pm** and **7.00pm**. This evening will give you the opportunity to speak to subject teachers regarding your child's progress. Subject teachers will be discussing 'Next Steps', which will help your child achieve their target grades.

The Parents' Evening will be a series of 5-minute video calls. For a guide on how to attend the appointments please visit <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Please check that the device that you will be using for the appointments has access to the microphone and camera before the evening. Appointments will start at the given time and automatically finish after 5 minutes even if you join the appointment late.

Please read our **Virtual Parents Evening Acceptable Use Policy** in preparation for your appointment.

1. *Conversations should take place in appropriate rooms eg kitchen, lounge, study and not in a bedroom*
2. *All participants should be appropriately attired as they would be for a real life face to face meeting*
3. *Conversations should NOT be recorded. Please ensure to make notes if necessary*
4. *If you are using a device to enable both parents from different households to attend simultaneously (i.e. a WhatsApp video Call) please make the teacher aware as a matter of courtesy at the start of the conversation*
5. *As in real life, your child is welcome to attend*
6. *Please be prompt as the slot times are set automatically and will start/finish exactly on time*
7. *Please prepare any questions that you may have about your child ahead of the meeting.*



Please visit <https://woodbrookvale.parentseveningsystem.co.uk/> to book your appointments. Online booking will be available from **6.00pm on Friday 25 February 2022** and will close at **3.00pm on Wednesday 23 March 2022**. For a short guide on how to add appointments please visit <https://www.woodbrookvale.leics.sch.uk/attachments/download.asp?file=30&type=pdf>

If your child has the same teacher for more than one subject, you will only need to book one appointment.

If you do not have access to the Internet, please contact Mr Hayes.

We look forward to seeing you virtually on **Thursday 24 March 2022** at this very important point in your child's education.

Yours faithfully,

Liam Thornton
Head of Year 8

